M Describe the steps you intend to take to promote the four licensing objectives:

# a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

Each calendar year, there shall only be one function permitted involving the provision of licensable activities where more than 350 patrons are in attendance. There shall be an additional seven occasions on which the provision of licensable activities are permitted where less than 350 patrons are in attendance. A log book detailing the time, date and nature of each function will be maintained at the premises and will be produced to an authorised officer upon request.

Notice of any event that includes licensable activities taking place at the premises is to be provided to Lancashire Constabulary and the Environmental Protection Service at Burnley Council at least four weeks prior to the event taking place.

All staff who are involved in the sale of alcohol will be trained in relation to the licensing objectives so as to reduce crime and disorder, promote public safety, prevent public nuisance and promote the protection of children from harm. Said training will be documented and will be made available to an authorised officer upon request.

Prior to any function involving the attendance of more than 350 patrons, the Event Safety Advisory Group will be consulted, so long as said group are in existence in the area.

## b) The prevention of crime and disorder

Prior to any function involving the attendance of more than 350 patrons, a risk assessment will be carried out to determine how many door supervisors are required. An appropriate number of door supervisors will be utilised in accordance with said risk assessment.

The premises shall operate a zero tolerance drugs policy.

On any occasions that the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, the premises will operate a search policy to deter the carrying of drugs or weapons. Notices will be displayed informing patrons of the search policy at the function.

### c) Public safety

On any other occasion that a function which involves the carrying of licensable activities is expected to result in a significant level of traffic, a traffic management plan will be devised and utilised. Where necessary, said plan will include the use of marshals to assist with directing traffic on access to the site, parking and the dispersal of customers.

On any occasions that licensable activities are carried on at the premises, there will be an appropriate number of First Aid trained persons on duty.

On any occasions that the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, drinks will be served in polycarbonate or plastic vessels at all times. All glass bottles must be decanted into such a vessel prior to being given to the public.

During any occasion that the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, any sales of alcohol made for consumption off the premises will be made in a sealed container.

## d) The prevention of public nuisance

Whenever regulated entertainment takes place at the premises, the management will conduct regular assessments of the noise emanating from the premises and, where said assessments indicate that the level of noise may cause nuisance to local residents, the management will take action to remedy the level of noise.

Clear, legible and conspicuous notices shall be displayed at each public exit requesting patrons to avoid causing noise, nuisance or disturbance upon leaving the premises.

At least four weeks prior to any function involving the attendance of more than 350 patrons, a noise risk assessment will be carried out and submitted to the Environmental Protection Service at Burnley Council.

Whenever the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, a named person shall be appointed to co-ordinate noise issues no later than 4 weeks prior to the event. The 'noise co-ordinator' shall liaise between all parties including the Environmental Protection Service, the Promoter, sound system suppliers, sound engineers and Licensing Authority, on all matters relating to noise control prior to and during the event.

Whenever the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, and where requested by the Environmental Protection Service, a noise propagation test shall be undertaken with a representative of the Environmental Protection Service present prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music most likely to be produced during the event.

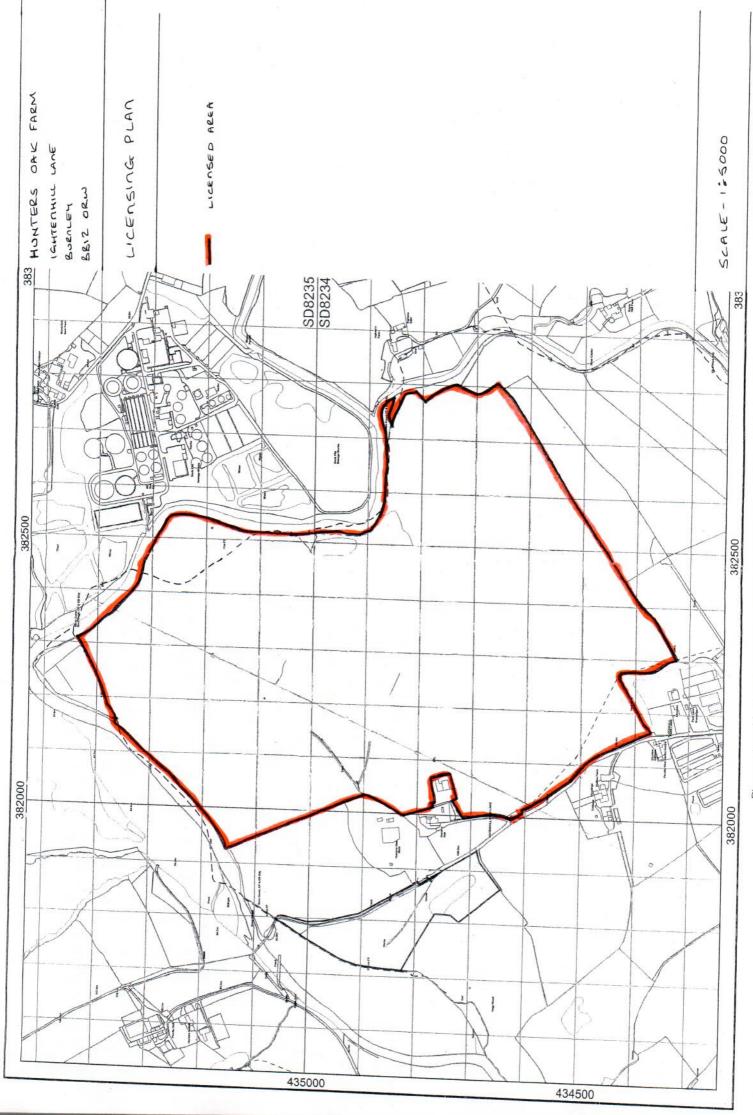
Whenever the premises hosts a function which involves the carrying on of licensable activities and where more than 350 patrons are in attendance, there will be a mobile telephone number which is designated as a number specifically for noise complaints. The mobile telephone which corresponds with said number will attended to by the noise co-ordinator through the duration of the event.

#### e) The protection of children from harm

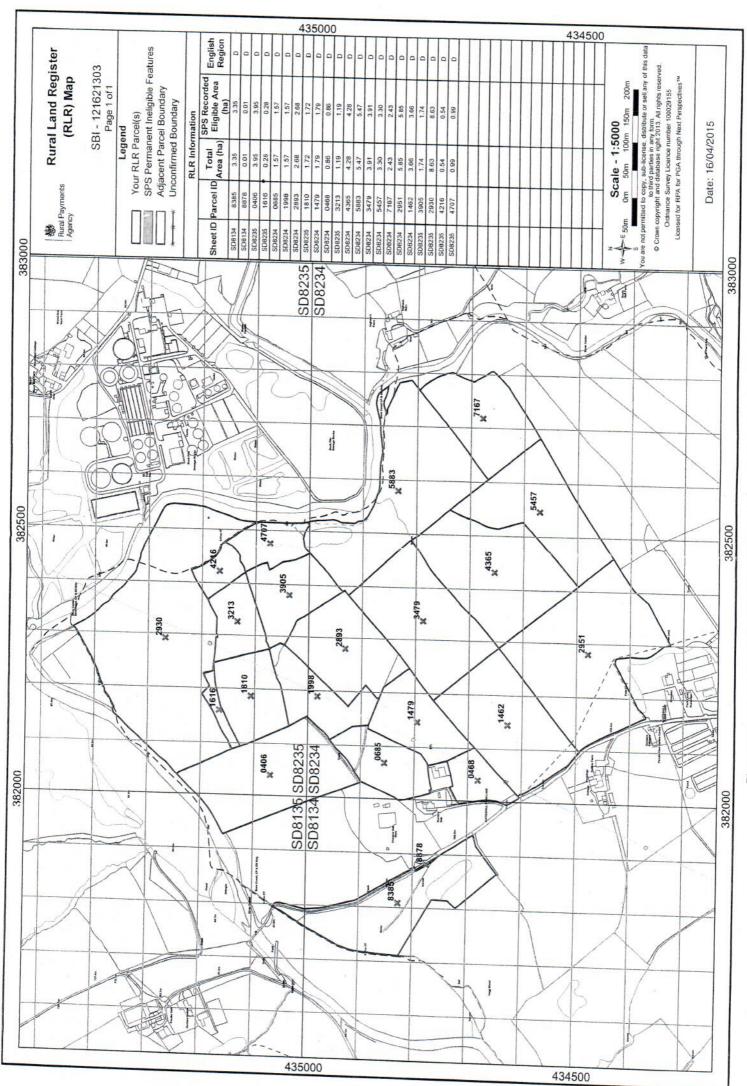
A "Challenge 25" Policy shall be adopted and enforced at the premises whereby any person who appears to be under the age of 25 shall be required to provide identification to prove that they are over the age of 18 before they are permitted to purchase alcohol. The only forms of acceptable identification will be:

- A Passport;
- A UK Photocard Driving Licence;
- Official ID card issued by HM Forces or EU bearing a photograph and the date of birth of the holder;
- Any other form of identification agreed with a representative of the Police Licensing Unit.

All staff who are involved in the sale of alcohol will be trained in relation to the "Challenge 25" policy upon the commencement of their employment, following which they will undertake refresher training at suitable intervals. Said training will be documented and will be made available to an authorised officer upon request.



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